

## **Persatuan Alumni Sekolah Menengah Assunta, Petaling Jaya, Selangor (1999)**

MINUTES OF TWELFTH (12<sup>th</sup>) ANNUAL GENERAL MEETING of the Society duly convened and held at School Canteen, Assunta Secondary School, Jalan Changgai, Petaling Jaya on Saturday, 24th March 2012 at 3.30pm.

### **1. Present**

As per Attendance list attached.

### **2. Chairperson**

Ms Patricia Lu was elected Chairperson of the Meeting. The Peace Prayer was said before commencing the meeting as requested by Sr Enda in her recorded speech during the last AGM.

As Ms Patricia Lu was not well, she elected the Vice President, Ms Peggy Liu to chair the remainder of the meeting.

### **3. Quorum**

Having established a quorum, the Chairperson commenced the meeting at 3.30 pm.

### **4. Minutes of 11th Annual General Meeting**

The minutes of the previous AGM was read by Ms Angeline Koit and hence proposed by Lily Lee and seconded by Deborah Nonis.

### **5. Financial Statements for the year ending 31<sup>st</sup> December 2011**

The audited accounts for the year ended 31<sup>st</sup> December 2011 were tabled for discussion. After a short discussion, it was resolved that the Audited Accounts for the year ended 31<sup>st</sup> December 2011 as tabled be received and noted.

Total income earned in 2011 was RM9,738. Total expenses was RM13,713. Cash at bank was RM13,919.79.

Total donations of RM5,823 to various causes related to Assunta was noted. The Financial Statements were proposed by Carmel Dharamaraj and seconded by Razlin Dawina.

### **6. Past Year's Activities**

The past year's activities report were passed and circulated at the meeting. Peggy briefed all members present on the past activities from March 2011 and todate undertaken by the Alumni. Peggy thanked all committee members for their dedication in serving the Alumni. She also welcomed any member to register with the Helping Hands group to help with future projects initiated by the committee. Interested members are to register with the Secretary, Ms Angeline Koit.

### **7. Any Other Matters**

### **7.1 Repair of Sr Enda Hall roof**

Peggy informed that the roof of the Sr Enda Hall has been repaired by the PIBG.

### **7.2 Membership Database Software Programme**

Members present were informed that a new software programme to manage the membership database and keep track of membership expiry and subscription is in the process of being set up by a software company engaged by the committee.

### **7.3 Donation**

Peggy wished to record a note of thanks to the batch of 1982 who had a reunion dinner in January 2012 and the monies/donation collected were used to donate RM1,500 to the Sister Enda Welfare Organisation (SEWO) at the SEWO concert held on 23 March 2012. They also donated fans to the Sr Enda Hall.

### **7.4 School PA System**

Peggy informed that the committee was able to get a kind sponsor to replace as well as to repair the school's PA system in areas which needed the PA system.

### **7.5 Breakfast with the Teachers**

It was proposed to postpone the Breakfast with the Teachers which is usually held in June to a later date as there were too many activities held too close together in order for the committee members to have more time to plan.

### **7.6 Recruitment Drive**

A membership recruitment drive was held on 21 March 2012, the day of the announcement of the SPM results by the committee. Forms were circulated to the Form 5 leavers to submit their information for future recruitment to the Alumni when they are eligible to join.

### **7.7 Cooking classes/Grooming classes**

The Alumni will be organizing cooking and grooming classes for present Form 4 and Form 5 leavers to better equip those who do not have the opportunity to learn during school.

There being no other matters arising discussed the meeting was adjourned at 4.25 pm with a vote of thanks to the Chair.

Confirmed and Signed as a correct record,

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Chairperson  
Dated: 24 March 2012

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Secretary

## **Attendance List – AGM 24 March 2012**

1. Audrey Pittam (1964)
2. Lily Lee (1964)
3. Christine Aeria (1964)
4. Maureen Lee Mo Lin (1964)
5. Ellen Loh Kin Lean (1968)
6. Lau Sau Wan (1964)
7. Deborah Fiona Nonis (1982)
8. Shobana Sivalingam (1983)
9. Kimmie Goh Keng Kim (1985)
10. Carmel Dharamaraj (1979)
11. Teresa Chan Kok chow (1964)
12. Maureen Patricia Anthony (1964)
13. Patricia Lu Pitt-Chin (1978)
14. Peggy Liu Peck Yee (1976)
15. Marianne Rozario (1976)
16. Razlin Dawina (1995)
17. Eileen Cheah (1977)
18. Emilia Zaidun (1991)
19. Bernie Chan (1986)
20. Datin Nursiah Sulaiman (1964)
21. Angeline Koit Cheng Ee (1987)