

Persatuan Alumni Sekolah Menengah Assunta, Petaling Jaya, Selangor (1999)

MINUTES OF THIRTEENTH (13th) ANNUAL GENERAL MEETING of the Society which was duly convened and held at The Gallery Assunta, Assunta Secondary School, Jalan Changgai, Petaling Jaya on Saturday, 16th March 2013 at 3.10pm.

1. Attendance

As per Attendance list attached.

2. Chairperson

Ms Peggy Liu was the Chairperson of the Meeting. She noted that the attendance for this AGM had met the specified quorum. A note of thanks was extended to Puan Rita Chay, the school's headmistress for allowing the use of the Gallery Assunta to hold the AGM.

Peggy informed that the President, Patricia Lu had tendered her resignation with effect from 2nd March 2013.

Peggy also informed all present that Sr Enda conveyed her apologies for not being able to attend the meeting.

The Peace Prayer was said before the meeting further progressed.

3. Quorum

Having established a quorum, the Chairperson commenced the meeting at 3.10 pm.

4. Minutes of the 12th Annual General Meeting

There being no amendment to the minutes of the previous AGM, it was proposed by Kimmie Goh and seconded by Lily Lee.

5. Financial Statements for the year ending 31st December 2012

The audited accounts for the year ended 31st December 2012 were tabled for discussion. After a short discussion, it was resolved that the Audited Accounts for the year ended 31st December 2012 as tabled be received and noted.

Total income earned in 2012 was RM24,035.00. Total expenses was RM23,281.67 with a balance brought forward of RM753.33.

The Financial Statements were proposed by Huee Cheau Eng and seconded by Carmel Dharamaraj.

6. Past Year's Activities

The past year's activities have been uploaded at the Alumni website. The Alumni's activities have all been uploaded into the website since 2000 until present. Peggy gave a short briefing of the activities for the past year.

7. Appointment of Ballot Scrutineers

The committee had requested Vivian Wan (1983) to be Election Chairman. Vivian requested for volunteers from the floor to be ballot scrutineers. The volunteers were:

- 1) Carmel Dharamaraj (1979)
- 2) Chan Kok Kum O'Mullan (1966)
- 3) Chrishanne Sebastiampillai (1994)

8. Election of New Committee for term 2013 - 2015

A pre-notification inviting nominations for a new committee was sent to the members in accordance with the notice period as stated in the Rules and Regulations of the Assunta Alumni. Nominations were duly received and duly verified by the Hon. Secretary for eligibility.

The election of the new Committee was presided over by the Election Chairman Vivian Wan with the assistance of the ballot scrutineers. Voting was conducted according to secret ballots.

All candidates standing for election were introduced to the floor. The candidates standing for the positions of President (Christina Chan Phaik May and Eileen Cheah) and Vice President (Deborah Fiona Nonis, Eileen Cheah, Maghrib Chwee Abdullah & Michelle Choong) were allowed to address the floor before the voting started. The positions of Secretary and Treasurer were unopposed.

There was a tie in the votes for the position of President. As such, a re-vote was conducted for the position of President only.

The results of the election were as follows:

President	Eileen Cheah
Vice President	Deborah Fiona Nonis
Treasurer	Marianne Rozario (unopposed)
Secretary	Angeline Koit Cheng Ee (unopposed)

The floor also voted in the following as committee members:

Audrey Peris
Maghrib Chwee Abdullah
Peggy Liu Peck Yee
Prudence Loh
Shobana Sivalingam
Teresa Chan Kok Chow

9. Internal Auditors

The candidates vying for the committee members' positions who obtained the seventh and eighth highest votes were appointed as internal auditors, namely Noremilia Izma Mohd Zaidun and Christina Chan Phaik May. However, Noremilia declined the appointment as she is involved in the membership system. Hence, Huee Cheau Eng (1977) volunteered to be the second auditor. The Election Chairman thanked them for their acceptance.

10. Any Other Matters

10.1 Sr Enda's Biography

The Chairman of the sub-committee for Sr Enda's Biography (book project), Teresa Chan, briefed all present that Sr Enda's biography has been completed after three years. The biography was authored by an ex-Assuntarian who was also a Head Prefect, Nesamalar Chitravelu from the batch of 1962. The book has just been printed and will be launched tentatively in April or May 2013. Members were urged to help finance the book project by either donating or pre-ordering the book as funds raised so far was not sufficient to cover production costs. A note of thanks was acknowledged to Datin Kathleen Chew and Rita Sim who both donated RM10,000 each towards the printing of the biography.

Teresa informed that the committee had also decided to pay the sum of RM30,000 to Nesamalar, the author of the biography as a token for her work. For precise accounting purposes, a separate current account was being maintained to facilitate the receipt of funding and expenses pertaining to the biography.

10.2 Assunta Yahoogroups

It had been proposed by Patricia Lu to table this issue at the Annual General Meeting ie a proposal to open up the discussion threads on the Assunta Yahoogroups to include topics related to politics and religion. Following a discussion, all present agreed to maintain the current protocol and not to open up the yahoogroups to include discussions on politics and religion as they are sensitive topics.

10.3 Payments

The committee requested the approval of the floor for the following payments to be made with regards to Sr Enda's biography.

- a) RM22,000 to be paid to the printer
- b) RM10,000 initial payment to Nesamalar Chitravelu (author of the biography)
- c) RM20,000 for the launch of the biography

All present approved the payments to be made.

10.4 Resolutions passed to Amend the Assunta Alumni Rules & Regulations

The following resolutions were made and passed by the floor FOR the following clause amendment/inclusion.

Clause 10.4 Financial Provisions

Original Clause:

No expenditure exceeding RM500.00 at any one time shall be incurred without the prior sanction of the Committee and no expenditure exceeding RM2,000.00 at any one time shall be incurred without the prior sanction of a General Meeting. Expenditure of less than RM500.00 at any one time may be approved by the President, together with the Secretary and the Treasurer.

It was proposed to amend Clause 10.4 to read as follows:

No expenditure exceeding RM5,000.00 at any one time shall be incurred without the prior sanction of the Executive Committee and no expenditure exceeding RM10,000.00 on any single item at any one time shall be incurred without the prior sanction of a General Meeting. Expenditure of less than RM3,000.00 at any one time may be approved by the President, together with the Secretary and the Treasurer.

This matter was discussed as follows:

- a) Jyotsana T.T. Doshi brought to the attention of the Chairperson on the need to check with the Registrar of Society (ROS) whether this proposed amendment to the Constitution required any advanced notification to be given to general members before the Floor could proceed to discuss/approve the matter, in accordance to the Alumni's Rules & Regulations/Constitution. After some discussion, the Floor agreed on two courses of action ie
 - i) for the Hon. Secretary to seek advice and check with the ROS if the proposed Clause amendment could be effected with the approval of all present at the AGM. If ROS approves this procedure, then the Hon. Secretary will duly apply and submit an amendment notification to the ROS for amendment to the Alumni's Constitution.
 - ii) Should the ROS revert that advanced notification to members for any clause amendment is required, then the above matter will be kept for future tabling (in accordance with the provisions of the Rules & Regulations) at the next AGM.

(NOTE: The Hon. Secretary has since reverted that she has checked with Puan Kamisah of the ROS on 20th March and was informed that there was no requirement to give advanced notice and that if the issue/matter was brought up under "Any Other Matters" and that this was subsequently discussed and approved by members present at the AGM, the matter will be deemed as a valid resolution and suffice for further submission to the ROS.)

- b) Chan Kok Kum O'Mullan further contended and proposed raising the amount higher than RM10,000 as it would be bothersome to convene General Meetings just to approve expenditures amounting in excess of RM10,000.00 each time such a situation arises. She expressed concern over attendance by general members in keeping with quorum requirements to discuss/approve expenditures of such amounts if there was the possibility of frequent occurrences of such expenditure payments. Christina Chan proposed to raise the amount to RM30,000 and her proposal was seconded by Chan Kok Kum O'Mullan. The Floor discussed the expenditure amount (whether to cap at RM10,000.00 or RM30,000) and finally agreed that any expenditure amount exceeding RM30,000 would require the sanction of a General Meeting.

Hence, the following is the final agreement on the proposed Clause amendment and the Hon. Secretary is to submit the amendment resolution to the ROS:

No expenditure exceeding RM5,000.00 at any one time shall be incurred without the prior sanction of the Executive Committee and no expenditure exceeding RM30,000.00 on any single item at any one time shall be incurred without the prior sanction of a General Meeting. Expenditure of less than RM3,000.00 at any one time may be approved by the President, together with the Secretary and the Treasurer.

11.0 Conclusion

There being no other matters arising and/or discussed, the meeting was adjourned at 5.20pm with a vote of thanks to the Chair.

Confirmed and Signed as a correct record,



Chairperson
Dated: 16 March 2013



Secretary

Attendance List – AGM 16 March 2013

1. Chrisshanne Sebastiampillai (1994)
2. Lily Lee (1964)
3. Deborah Fiona Nonis (1982)
4. Shobana Sivalingam (1983)
5. Kimmie Goh Keng Kim (1985)
6. Carmel Dharamaraj (1979)
7. Teresa Chan Kok Chow (1964)
8. Christina Chan Phaik May (1977)
9. Chua Pek Ling (1977)
10. Rosie Chan Lai Yen (1977)
11. Audrey Pittam (1964)
12. Jennifer Liu Poi Yee (1977)
13. Peggy Liu Peck Yee (1976)
14. Charlene Goh Swee Ling (1990)
15. Noremilia Izma Mohd Zaidun (1991)
16. Irene Ong Pek Cheen (1977)
17. Maghrib Chwee Abdullah (1978)
18. Michelle Choong Su-Yen (1989)
19. Vivian Wan (1983)
20. Dina Rozario (1984)
21. Marianne Rozario (1976)
22. Chan Kok Kum O'Mullan (1966)
23. Razlin Dawina (1995)
24. Eileen Cheah (1977)
25. Huee Cheau Eng (1977)
26. Wong Moi Wah (1977)
27. Loke Yuen Kuan (1977)
28. Jyotsana T.T. Doshi (1972)
29. Cheah Sook Yuen (1977)
30. Stephanie Wee (1982)
31. Christine Aeria (1964)
32. Usha Venkataraman (1978)
33. Grace Chan (1988)
34. Oh Siew Inn (1977)
35. Prudence Loh (1983)
36. Angeline Koit Cheng Ee (1987)