

## **Persatuan Alumni Sekolah Menengah Assunta, Petaling Jaya, Selangor (1999)**

MINUTES OF FOURTEEN (14<sup>th</sup>) ANNUAL GENERAL MEETING of the Society duly convened and held at The Gallery Assunta, Assunta Secondary School, Jalan Changgai, Petaling Jaya on Saturday, 29th March 2014 at 3.30pm.

### **1. Present**

As per Attendance list attached.

### **2. Chairperson**

Ms Eileen Cheah was the Chairperson of the Meeting. She noted that the attendance for this AGM has met the quorum. A note of thanks was mentioned to Puan Rita Chay, the school headmistress for allowing the use of the Gallery Assunta to hold the AGM.

The Peace Prayer was said before commencing the meeting. A minute's silence was observed to remember the victims of flight MH 370.

### **3. Quorum**

Having established a quorum, the Chairperson commenced the meeting at 3.30 pm.

### **4. Minutes of the 13<sup>th</sup> Annual General Meeting**

There being no amendment to the minutes of the previous AGM, it was proposed by Lily Lee and seconded by Carmel Dharamaraj.

### **5. Financial Statements for the year ending 31<sup>st</sup> December 2013**

The audited accounts for the year ended 31<sup>st</sup> December 2013 were tabled for discussion. After a short discussion, it was resolved that the Audited Accounts for the year ended 31<sup>st</sup> December 2013 as tabled be received and noted.

Eileen highlighted the cost of design and implementation of the AAMS (Assunta Alumni Members Management System) that was incurred in 2012. There was a cost for maintenance in 2013. The system is to keep track of subscriptions paid by members.

Total income earned in 2013 was RM28,800. Total expenses was RM23,098.22 with a balance brought forward of RM8,425.10.

The Financial Statements were proposed by Peggy Liu and seconded by Margaret Leow.

### **6. Financial Statements for Sr Enda's Biography for the year ending 31<sup>st</sup> December 2013**

A separate account was set up for the printing of Sr Enda's Biography. The audited accounts for the year ended 31<sup>st</sup> December 2013 were tabled for discussion.

After a short discussion, it was resolved that the Audited Accounts for the year ended 31<sup>st</sup> December 2013 as tabled be received and noted.

The Financial Statements were proposed by Lily Lee and seconded by Audrey Pittam.

A note of thanks by the Treasurer, Marianne to the internal auditors, Christina Chan and Huee Cheau Eng (Amy) was recorded for auditing both sets of Financial Statements.

## **7. Past Year's Activities**

Eileen Cheah gave a short overview of the past year's activities which will be uploaded at the Alumni website. She informed that the next event planned is the picnic in school scheduled on 1<sup>st</sup> May 2014. Members from the floor proposed to have movie night, bowling & family day.

## **8. Any Other Matters**

### **8.1 Sr Enda's Biography**

The biography was launched on 1<sup>st</sup> May 2013 at The Gallery, Assunta by the Irish Ambassador and attended by invited guests. Members of the media were also invited. A total of 2,000 books (700 hard covers and 1300 soft covers) were printed for sale. Balance books unsold to date was 451.

There will be a second re-print of the hard cover of the biography which is scheduled to be ready by end April 2014. A hi-tea launch of the biography is being planned to be held in Singapore which will be attended by Sr Enda and Nesamalar, the author of the biography. Currently, one of the members in Singapore, Bernie Lee is assisting to keep some copies of the biography for sale to members residing in Singapore. However, the sale has been slow hence a launch is being planned but the date is subject to Sr Enda's health condition.

Eileen requested for any contacts of independent book stores to sell the biography. Valerie Cheong will assist in giving the contact of a book store, Czip Lee in Bangsar to Marianne.

### **8.2 Payments**

The committee requested the approval of the floor for the following payments to be made with regards to Sr Enda's biography.

- a) RM18,000 to be paid to the printer for the second re-print
- b) RM10,000 additional payment to Nesamalar (author of the biography)
- c) RM10,000 to Sr Enda to be given to a charity of her choice.

Majority members present approved the payments to be made.

### **8.3 Volunteers for Website Maintenance**

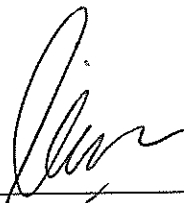
Debbie appealed for volunteers to assist in the maintenance of the website by IT savvy members as the committee members assisting is now residing overseas and it would be preferable to have the assistance of someone based in Malaysia. Margaret Leow will assist to ask her friend. Chen Fee Bing will also assist to ask her friend.

### **8.4 Recruitment of Form 5 Leavers**

Margaret Leow raised the question of how school leavers are being recruited into the alumni. Eileen and Debbie informed that for the past 3 years, the Alumni has been distributing forms to Form 5 Leavers on SPM Results Day. The forms are collected and the data keyed into the AAMS. The system will send an e mail to them once they turn 21 years old and are eligible to join the Alumni as they are not allowed to join the Alumni while in university and before they turn 21 years old.

There being no other matters arising discussed the meeting was adjourned at 4.40 pm with a vote of thanks to the Chair.

Confirmed and Signed as a correct record,



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Chairperson  
Dated: 29 March 2014



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Secretary

**Attendance List – AGM 29 March 2014**

1. Lily Lee (1964)
2. Deborah Fiona Nonis (1982)
3. Shobana Sivalingam (1983)
4. Carmel Dharamaraj (1979)
5. Teresa Chan Kok Chow (1964)
6. Christina Chan (1977)
7. Audrey Pittam (1964)
8. Peggy Liu Peck Yee (1976)
9. Noremilia Izama Mohd Zaidun (1991)
10. Maghrib Chwee Abdullah (1978)
11. Vivian Wan (1983)
12. Marianne Rozario (1976)
13. Chan Kok Kum O'Mullan (1966)
14. Eileen Cheah (1977)
15. Angeline Koit Cheng Ee (1987)
16. Margaret Leow (1982)
17. Lee Bee Lean (1978)
18. Chen Fee Bing (1978)
19. Valerie Cheong Lye Foon (1963)
20. Nesamalar (1962)
21. Pat Lu (1978)