

Persatuan Alumni Sekolah Menengah Assunta, Petaling Jaya, Selangor (1999)

MINUTES OF FIFTEENTH (15th) ANNUAL GENERAL MEETING of the Society duly convened and held at The Gallery Assunta, Assunta Secondary School, Jalan Changgai, Petaling Jaya on Saturday, 28th March 2015 at 3.10pm.

1. Present

As per Attendance list attached.

2. Chairperson

Ms Eileen Cheah was the Chairperson of the Meeting. She noted that the attendance for this AGM has met the quorum. A note of thanks was mentioned to Puan Rita Chay, the school headmistress for allowing the use of the Gallery Assunta to hold the AGM. Eileen also thanked all those present for taking the time to attend the AGM.

The Peace Prayer was said before commencing the meeting and the School Song was sung.

3. Quorum

Having established a quorum, the Chairperson commenced the meeting at 3.15 pm.

4. Minutes of the 14th Annual General Meeting

There being no amendment to the minutes of the previous AGM, it was proposed by Teresa Chan and seconded by Shobana Sivalingam.

5. Financial Statements for the year ending 31st December 2014

The audited accounts for the year ended 31st December 2014 were tabled for discussion. After a short discussion, it was resolved that the Audited Accounts for the year ended 31st December 2014 as tabled be received and noted.

Total income earned in 2014 was RM19,470. Total expenses was RM16,943.18 with a surplus balance for 2104 carried forward of RM2,526.82.

The Financial Statements were proposed by Carmel Dharamaraj and seconded by Lee Mo Lin.

6. Financial Statements for Sr Enda's Biography for the year ending 31st December 2014

The audited accounts for the year ended 31st December 2014 were tabled for discussion. After a short discussion, it was resolved that the Audited Accounts for the year ended 31st December 2014 as tabled be received and noted.

Total income earned in 2014 was RM8,188. Total expenses was RM25,184.17 with a deficit balance for 2014 carried forward of RM16,996.17.

Eileen informed the floor that there was a re-print of 1,000 copies of the hard cover books as there was no more stock of the hard cover books as there was a minimal balance of about 50 copies left of the hard cover books.

It was proposed by the committee to place multiples of RM10,000 (2 placements) in fixed deposit on a six monthly basis and leave the balance for operating purposes. The new committee will decide at the committee meeting.

Marianne informed that RM5,000 was given to Sr Enda for her trip to Ireland. RM10,000 was paid to Nesamalar as was approved at the last AGM. Sr Enda has also donated RM5,000 to Tadika Fatimah and RM2,500 to SEWO and RM2,500 to the school band respectively.

There was a repayment of RM5,000 to the main account which was advance used to open the current account for the biography.

Proceeds from the books brought back to Ireland was given to a charity of Sr Enda's choice in Ireland.

There were various book sales of the biography organized by the committee including several churches in the Klang Valley and St Patrick's society. The books were also sold through Borders but the contract has expired. The bio committee will negotiate a new contract with Borders. The bio committee remains the same which consists of Eileen Cheah, Shobana Sivalingam, Marianne Rozario, Deborah Nonis, Peggy Liu and headed by Teresa Chan.

The Financial Statements were proposed by Chrisanne Sebastiampillai and seconded by Kimmie Goh.

Kimmie congratulated the committee on a good job done for the biography.

A note of thanks by the Treasurer, Marianne to the internal auditors, Christina Chan and Huee Cheau Eng (Amy) was recorded for auditing both sets of Financial Statements.

7. Past Year's Activities

The activities for 2013 - 2014 have been uploaded at the Alumni website. Angeline gave a short briefing of the activities for the past two years. Eileen proposed to have bowling in the dark in Mid Valley for the next activity.

8. Appointment of Ballot Scrutineers

The committee had requested Sheila David (1980) to be Election Chairman. Sheila requested for volunteers from the floor to be ballot scrutineers. The volunteers were as follows:

- 1) Chan Kok Kum (1966)
- 2) Vivian Wan (1983)
- 3) Sally Lim Swee Gaik (1964)
- 4) Kimmie Goh (1985)

9. Election of New Committee for term 2015 - 2017

Nominations for a new committee were sent to the members in accordance with the notice period as stated in the Rules and Regulations of the Assunta Alumni and voting by secret ballot by the members present were conducted by the Election Committee Chairman Sheila David and ballot scrutineers. Angeline handed over the online votes received via e mail from overseas members to Sheila David in a sealed envelope.

All candidates standing for election were introduced to the floor.

The candidates standing for the positions of President (Christina Chan Phaik May and Deborah Fiona Nonis) were allowed to address the floor before the voting started. The positions of Vice President, Secretary and Treasurer were unopposed.

The results of the election were as follows:

President	Deborah Fiona Nonis
Vice President	Peggy Liu Peck Yee (unopposed)
Treasurer	Marianne Rozario (unopposed)
Secretary	Razlin Dawina (unopposed)

The floor also voted in the following committee members:

Angeline Koit
Audrey Peris
Maghrib Chwee Abdullah
Noremilia Izma Mohd Zaidun
Shobana Sivalingam
Teresa Chan Kok Chow

There were 8 online votes. There were 2 spoilt votes from the floor.

Sheila handed over the chairing of the meeting to the new President, Deborah Nonis after the election.

There was a tea break while waiting for the scrutineers to count the votes. Sr Enda came for the tea break and she cut a cake to celebrate her Feast Day which was on 21st March.

10. Internal Auditors

Volunteers were requested from the floor to be internal auditors for the next terms. Kimmie Goh volunteered to be an auditor. As there were no other volunteers, it will be open to the other members through e-mail. Deborah thanked Kimmie for her acceptance.

11. Any Other Matters

11.1 Trip to Singapore

The committee is bringing Sr Enda and Nesamalar to Singapore from 11 – 13 April to meet members of the Alumni who are staying in Singapore and also to promote Sr Enda's biography. They will be accompanied by a few members of the bio committee. Alumni members from here are invited to join if they are in Singapore. It will be a tea get together on 12 April.

11.2 Alumni Website & AAMS (Assunta Alumni Membership System)

The Personal Data Protection Act (PDPA) has been uploaded onto the Alumni website. Members were assured that all their personal data is private and confidential. Members can access the AAMS to view their personal details and also look for their batch mates. They can send a request to their batch mates but will not be able to view their personal details.

The alumni will be transferring the website hosting and domain to the vendor that is hosting the AAMS for easier administrative purposes. The vendor also has a higher capacity server and will be able to assist in updating the website. The new committee will follow up on negotiating of the price with the vendor.

11.3 Online Voting

Teresa proposed to have a longer period open for overseas members to send in their votes. It was agreed to open the online voting for a period of 5 days for the next election.

11.4 Resolutions to Amend the Assunta Alumni Rules & Regulations

Eileen proposed to have a resolution at the next meeting to be approved at the next AGM that there be no new membership sign up and no renewals on AGM day in order to reduce administrative work for the Treasurer. She proposed that all new memberships and renewals to be done one week before the AGM. The new committee will draw up the resolution for tabling at the next AGM.

12.0 Close

Deborah thanked all past co-op members for their past contributions and hoped they will continue to support the Alumni. She also opened up to the floor for anyone who wants to join as co-op members to contact the committee. Co-op members are welcome to attend committee meetings. Only internal auditors are not allowed to attend committee meetings.

There being no other matters arising discussed the meeting was adjourned at 5.30 pm with a vote of thanks to the Chair.

Confirmed and Signed as a correct record,



Chairperson
Dated: 28 March 2015



Secretary

Attendance List – AGM 16 March 2015

1. Teresa Chan Kok Chow (1964)
2. Shobana Sivalingam (1983)
3. Razlin Dawina (1995)
4. Chan Kok Kum O'Mullan (1966)
5. Kimmie Goh Keng Kim (1985)
6. Sally Lim Swee Gaik (1964)
7. Audrey Pittam (1964)
8. Deborah Fiona Nonis (1982)
9. Sheila David (1980)
10. Eileen Cheah (1977)
11. Peggy Liu Peck Yee (1976)
12. Ng Kwee Ying (1979)
13. Tengku Zurina (1982)
14. Welty K . George (1986)
15. Carmel Dharamaraj (1979)
16. Christina Chan (1977)
17. Christine Aeria (1964)
18. Vivian Wan (1983)
19. Lee Mo Lin (1964)
20. Marianne Rozario (1976)
21. Doris Chia Siok Lan (1964)
22. Caroline Rozario (1982)
23. Sue Yap Suet Huan ((1978)
24. Dina Rozario (1984)
25. Maghrib Chwee Abdullah (1978)
26. Chrishanne Sebastiampillai (1994)
27. Noremilia Izma Mohd Zaidun (1991)
28. Angeline Koit Cheng Ee (1987)
29. Maureen Anthony (1964)