

Persatuan Alumni Sekolah Menengah Assunta, Petaling Jaya, Selangor (1999)

MINUTES OF SIXTEENTH (16th) ANNUAL GENERAL MEETING of the Society duly convened and held at the School Canteen, Assunta Secondary School, Jalan Changgai, Petaling Jaya on Saturday, 12th March 2015 at 9.30am.

1. Present

As per Attendance list attached.

2. Chairperson

Ms Deborah Fiona Steiner was the Chairperson of the Meeting. She noted that the attendance for this AGM has not met the quorum and the AGM will proceed as stated in clause 7.2 of the rules and regulations of the society. A note of thanks was mentioned to Puan Lee Poh Eng, school headmistress for allowing the use of the School Canteen to hold the AGM.

The Peace Prayer was said before commencing the meeting.

3. Quorum

Quorum was not established. The Chairperson commenced the meeting at 9.30 am as stated in clause 7.2 of the society's rules & regulations.

Clause 7.2

If half an hour after the time appointed for the meeting a quorum is not present, the meeting shall be postponed to a date (not exceeding 30 days) to be decided by the Committee, and if a quorum is not present half an hour after the time appointed for the postponed meeting, the members present shall have power to proceed with the business of the day but they shall not have the power to alter the rules of the Society or to make decisions affecting the whole membership.

4. Minutes of the 15th Annual General Meeting

There being no amendment to the minutes of the previous AGM, it was proposed by Teresa Chan and seconded by Shobana a/p Sivalingam.

Pauline Chin enquired about the proposed bowling in the dark activity under item 7. Past year's activity. Eileen Cheah explained it was proposed to hold the activity at Sunway Pyramid's bowling alley. She had approached and suggested this to the manager at the said outlet. He informed that the outlet had not done any bowling in the dark events before. The discussion came to a halt when the outlet underwent renovations and no follow ups after. Eileen mentioned she will re-look into the possibility of having such an event in the future.

5. Financial Statements for the year ending 31st December 2015

The audited accounts for the year ended 31st December 2015 were tabled for discussion. After a short discussion, it was resolved that the Audited Accounts for the year ended 31st December 2015 as tabled be received and noted.

Total income earned in 2015 was RM6,550.95. Total expenses was RM7928.16 with a deficit of RM1377.21.

The Financial Statements were proposed by Eileen Cheah and seconded by Noremilia Izma.

6. Financial Statements for Sr Enda's Biography for the year ending 31st December 2015

The audited accounts for the year ended 31st December 2015 were tabled for discussion. Eileen enquired if Sr Enda was given money every year for herself from the Bio account. Deborah explained that the money was for her to donate to charity, or if there is anything big that crops up for her like an ang pow for her flight home previously and more recently there was talk about a hospital bed or a new CPAP machine.

After a short discussion, it was resolved that the Audited Accounts for the year ended 31st December 2015 as tabled be received and noted.

The Financial Statements were proposed by Audrey Pittam and seconded by Shobana Sivalingam.

A note of thanks by the Treasurer, Marianne to the internal auditors, Tina Yap Su Lin and Kimmie Goh was recorded for auditing both sets of Financial Statements.

7. Past Year's Activities

Deborah gave a short overview of the past year's activities which will be uploaded at the Alumni website.

She informed that upcoming events planned are the picnic in school scheduled on 14 May 2016, Breakfast with Teachers on 4 June 2016 and Alumni's Dinner & Dance on 20 August 2016. Two other possible initiatives are Spectacles for Students Drive and Library Drive.

Spectacles for Students is an initiative by an SMK Assunta teacher, Puan Martita to provide spectacles to students who are unable to afford one or unable to visit an optometrist for eye assessments. Assuntarian Joyce Ho has offered her services to perform eye checks and sponsor frames minus the lenses as they are costly. Fund raising for this initiative would be to cover the cost of lenses. Awaiting further information from Puan Martita.

There was no information regarding the library drive at the moment.

Tina Yap Su Lin (Suria Meriang Sdn Bhd) and Audrey Pittam have generously pledged to contribute items for the Dinner.

8. Any Other Matters

8.1 FROG VLE Classroom

Deborah informed that the launch of FROG Classrooms in Assunta Secondary took place on 10 March 2016. Assunta is the only school with 3 FROG classrooms and will act as a hub for teachers from other schools using the Frog VLE to be trained here. With Sr Enda's blessing, the society had donated RM10,000 from Sr Enda's Biography account towards the project.

8.2 New desk and chairs for SK Assunta 1 & 2

The Board of Managers and PIBG of SK Assunta 1 & 2 need to raise RM160,000 to replace desks and chairs for 20 classrooms. An online campaign via 100% Project has raised about RM38,000 to date. This is enough for 4 classrooms at RM8,000 per classroom. Donations can be made at <https://www.100percentproject.org/assunta>.

A plaque will be made for donors who donate RM8,000 or more. Donations can also be made through the respective batches by indicating the batch year when making an online donation.

8.3 Assunta Alumni Website & Membership System (AAMS) Hosting and Maintenance

Razlin informed that Assunta Alumni's website (assuntaalumni.com) and AAMS were previously hosted by two different providers – Deline Resources and DeltaTech Computer Systems & Solutions. Last year, the committee decided to streamline providers for both website and AAMS to DeltaTech. The decision to appoint DeltaTech to host the website was due to several reasons:

- i. DeltaTech developed and currently maintain AAMS.
- ii. Deline Resource's server was unable to support and run AAMS.
- iii. DeltaTech has the resources and knowledge to maintain and manage websites.

The migration of the website was successfully completed in January 2016 and is transparent to online visitors.

8.4 Customized Touch N Go Cards

The society is keen to produce customized Touch N Go (TNG) cards. A design competition will be held and the winning design will be used for the society's customized TNG design. The selling price of this customized card will be higher than what is currently available in the market due to low order volume.

Eileen suggested to inform the supplier that the Alumni is a non-government organization (NGO) and to renegotiate for a lower price than quoted. She also suggested for the card to be included into the Dinner & Dance's goodie bag.

Teresa also suggested that the card to have a minimum RM5 pre-loaded value as it will be less attractive if given out or sold without any pre-loaded value.

Deborah thanked everyone for their feedback. All suggestions will be taken into consideration at the next committee meeting.

8.5 Sr. Enda's Health

Deborah provided an update on Sr. Enda's general health status with Sr Enda's permission to all present. Sr Enda had recently mentioned it briefly in conversations and on Assunta Yahoo group and people had been worried and asking questions about it.

8.6 Resolutions to Amend the Assunta Alumni Rules & Regulations

It was proposed for the new committee that all new memberships and renewals be done one week before the AGM to reduce administrative work for the Treasurer at the last AGM. Due to insufficient quorum, this amendment was not passed and will be tabled later.

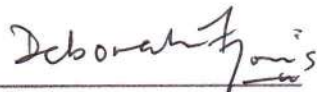
Pauline enquired on the reason behind this proposed amendment. Deborah explained all memberships to the society should be proposed and seconded by two existing members before being approved by the Committee as stated in clause 4.2. Registrations made on AGM day itself will not be able to fulfill this clause.

The committee will set up a sub-committee to review all clauses in the rules & regulations and make the necessary amendments to make it friendlier to the society. These proposed


amendments should also be reviewed by a lawyer before they are tabled at an EGM or at the next AGM.

There being no other matters arising the meeting was adjourned at 10.55 am with a vote of thanks to the Chair.

Confirmed and Signed as a correct record,



Chairperson
Dated: 12 March 2016



Secretary

Attendance List – AGM 12 March 2016

1. Deborah Fiona Nonis (1982)
2. Shobana Sivalingam (1983)
3. Teresa Chan Kok Chow (1964)
4. Audrey Pittam (1964)
5. Noremilia Izma Mohd Zaidun (1991)
6. Marianne Rozario (1976)
7. Eileen Cheah (1977)
8. Razlin Dawina (1995)
9. Tina Yap Su Lin (1984)
10. Pauline Chin (1984)