

Persatuan Alumni Sekolah Menengah Assunta, Petaling Jaya, Selangor (1999)

MINUTES OF NINETEENTH (19th) ANNUAL GENERAL MEETING of the Society duly convened and held at The Gallery, Assunta Secondary School, Jalan Changgal, Petaling Jaya on Saturday, 30th March 2019 at 3.10pm.

1. Present

As per attendance list attached.

2. Chairperson

Ms Christina Chan was the Chairperson of the Meeting.

3. Quorum

Having established a quorum, the Chairperson commenced the meeting at 3.10pm.

Negaraku was sang and the Peace Prayer was said before commencing the meeting.

4. Minutes of the 18th Annual General Meeting

Rosie Chan highlighted some minor errors on the minutes for item 9 on Clauses 7.5, 7.8 and 10.3 of the Rules & Regulations of the Assunta Alumni. Secretary noted and to make the changes on the minutes.

The Minutes of the 18th AGM was then proposed by Yap Suet Huan and seconded by Deborah Fiona Nonis.

5. Financial Statements for the year ending 31st December 2018

The Audited Accounts for the year ended 31st December 2018 were tabled for discussion.

Total income earned in 2018 was RM342,178.30. Total expenses was RM294,203.51 with a profit of RM47,974.79.

Christina Chan asked the floor on whether the alumni should continue its subscription with NCWO. After some discussion, a vote was taken. All except two agreed to continue with the subscription.

Diong Chae Lian requested clarification on the current membership status and the AAMS maintenance fee. Marianne Rozario reported that the current membership is about 700 while the AAMS is the Assunta Alumni membership database system.

Rosie Chan informed that it is the requirement of the ROS for the circulation of audited accounts to be the one signed by the auditors. Treasurer noted on this for future circulations.

Treasurer informed all present that she had contacted an officer at the IRB regarding tax submission for the alumni and was informed that since the alumni is not in the business of making profit and monies collected by alumni are usually channelled back to the school, the alumni need not file any tax returns. To this, Rosie Chan further clarified that beginning 2015, societies not earning any interest are exempted from tax. Mildred Lopez informed that the alumni need a formal exemption from the IRB to avoid any possibility of actions being taken in the future. This was agreed by Rosie Chan. The upcoming Treasurer to take action on this matter.

Mildred Lopez requested some wordings be rectified on Financial Statements before submission to the ROS. The Hon. Treasurer did the amendments during the counting of votes and was signed by the internal auditor and presented again to the floor at the end of the AGM.

The amended Financial Statements were proposed by Vimalathevi Perumal and seconded by Carmel Dharamaraj.

6. Financial Statements for Sr Enda's Biography for the year ending 31st December 2018
The Audited Accounts for the year ended 31st December 2018 were tabled for discussion.

Total income earned in 2018 was RM4,160.05. Total expenses was RM1,512.64 with a profit of RM2,647.41.

Hon. Treasurer informed that this account will be closed and all monies will be given to the FMM nuns for their convent redevelopment project. All books in stock will also be given to the nuns for future sales, which will still be assisted by the alumni.

After a short discussion, it was resolved that the Audited Accounts for the year ended 31st December 2018 as tabled be received and noted.

The Financial Statements were proposed by Carmel Dharamaraj and seconded by Rosie Chan.

A note of thanks by the Treasurer, Marianne Rozario to the internal auditors, Yap Suet Huan and Anushya Vijayanathan was recorded for auditing both sets of Financial Statements.

7. Past Year's Activities

Christina Chan gave a short overview and explanation of the past term's activities.

She updated that the school will hold the ELDS Night on 5 April 2019 and those interested to attend could approach her for tickets.

Other upcoming programmes to be organised by the school are the Sports Day on 26 April 2019, School Band Concert (Tribute to Sr. Letitsia) on 14 June 2019, Big Sister Little Sister programme on 18 June 2019 and Karnival Keusahawanan on 27 July 2019.

Christina Chan also informed that the enrolment for the school band is behind its target of 60 students with current enrolment of only 31, mainly due to the annual fee of RM250 per year for each member. As the number is rather small, the Simply Fun band who played at last year's 3-in-1 Dinner was invited to play at the Band's Concert scheduled on 14 June 2019. Anyone else interested to play at the dinner are also welcome. Christina Chan also informed that at the last Exco meeting, the committee agreed to sponsor half the membership fee for the school band to recruit more members and alumni members who wish to sponsor or adopt a member may also do so. Chris Chan, Carmel Dharamaraj, Pat Lu, Ameeta Chatterjee, Vimalathevi Perumal, Sue Yap and Peggy Liu pledged to sponsor a band member each annually until further notice given by them.

(NOTE: Ameeta Chatterjee on 12 April 2019 sent an email to Secretary to withdraw her pledge to sponsor or adopt a band member due to unforeseen circumstances)

Christina Chan also informed that the Tutorial Room has been given to the Alumni and a cabinet has been built inside it to store files and other items belonging to the Alumni.

8. Resolutions passed to Amend the Assunta Alumni Rules & Regulations

Chan Kok Kum suggested for the committee to look into all the clauses of the Assunta Alumni Rules & Regulations and that the one on the Alumni website should be up-to-date with the revision date recorded. She further suggested forming a small committee to look over the constitution and make amendments and correct spelling etc. Deborah Fiona Nonis emphasised that in order to pass resolution on the Rules & Regulation, a quorum is needed for the EGM/AGM. Chan Kok Kum suggested that further amendments for the Rules & Regulations to be targeted for 2020 AGM.

The following resolutions were made and unanimously passed by the floor FOR amendments/inclusions after a thorough discussion. There were no votes against these resolutions.

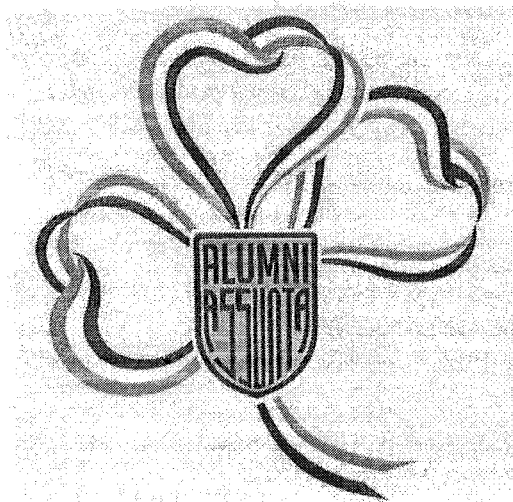
Original Clause 8.2

All office bearers of the Society and every officer performing executive functions with the Society shall be Malaysian citizens.

Proposed amendment

All office bearers of the Society and every officer performing executive functions with the Society shall be an Assuntarian regardless of citizenship provided she is residing in Malaysia during her term of office.

The following is approved as the new Assunta Alumni logo:



9. Appointment of Ballot Scrutineers

The committee had requested Chan Kok Kum (1966) to be Election Chairman.

Chan Kok Kum suggested that in future, members who wish to submit nomination forms to inform their nominees of their intention as a form of courtesy as well as to find out whether she is interested to be a nominee.

Chan Kok Kum reminded the members that it was stated in the notice of AGM that nominees for the new committee have to be present in order to stand for election. A candidate Maghrib Chwee Abdullah could not attend the AGM due to work commitment. The attendees were asked to consider this circumstances. All in agreement to allow Maghrib Chwee Abdullah's name to still be in the nomination list.

Chan Kok Kum then requested all nominees to introduce themselves to the floor (one minute each). The positions of President and Secretary were unopposed.

Chan Kok Kum requested for volunteers from the floor to be ballot scrutineers. The volunteers were as follows:

- 1) Yap Suet Huan (1978)
- 2) Claire Choo (1989)

- 3) Loreen Su Do Wai Leng (1978)
- 4) Prasanna Sallanathan (2002)

10. Election of New Committee for term 2019-2021

Nominations for a new Committee were sent to the members in accordance with the notice period as stated in the Rules and Regulations of the Assunta Alumni and voting by secret ballot by the members present were conducted by the Election Committee Chairperson, Chan Kok Kum and ballot scrutineers. Noremilia Izma binti Mohd Zaidun handed over the online votes received via e-mail from overseas members to Chan Kok Kum in a sealed envelope before the start of the AGM.

Voting took place for the Vice President, Treasurer and six Committee Members. There was a tea break while waiting for the scrutineers to count the votes. Sr Enda arrived just before the elections.

Chan Kok Kum revealed the result of the election. The results of the election were as follows:

President	Angeline Koit Cheng Ee (unopposed)
Vice President	Yeoh Tjean Nee
Treasurer	Marianne Rozario
Secretary	Fazlin Azrini bt Abu Hassan (unopposed)
Committee Members	Adeline Chan Poh Ann
	Cynthia Laetitia Leong (Cynthia Martin)
	Jenny Adrene Khoo Huat Poh
	Lee Bee Lean
	Noremilia Izma binti Mohd Zaidun
	Patricia Lu Pitt-Chin (Pat Lu)

Mildred Lopez questioned the results of the election whereby Marianne Rozario is appointed as Treasurer. Chan Kok Kum clarified that the results were based on the votes received and Marianne received most votes for the position. Mildred Lopez then left the meeting in the midst of this discussion.

11. Internal Auditors

Volunteers were requested from the floor to be Internal Auditors for the next term.

Dr. Margaret Leow (1982) and Meheroon Nisa (1989) volunteered to be auditors.

12. Any Other Matters


Christina Chan brought up the issue of maximum terms for office bearers. After deliberation, it was agreed for the maximum terms for top four positions, i.e. President, Vice President, Secretary and Treasurer shall be two consecutive terms for the same position. This resolution was agreed by all except one to be included into the Rules & Regulations.

Chan Kok Kum proposed that the post for Immediate Past President to be in the committee list. Rosie Chan however explained that the post of Immediate Past President is not in the ROS list of committee members.

Christina Chan proposed a resolution regarding nominees are required to be present on the election day. All present except two agreed to the resolution that nominated persons are required to be physically present at the AGM unless she has informed the committee in writing with valid reason (medical certificate / work / compassionate). The decision is at the discretion of the committee.

There being no other matters arising the meeting was adjourned at 7.00pm with a vote of thanks to the Chair and outgoing committee.

Confirmed and Signed as a correct record,


Chairperson
Dated: 30 March 2019


Secretary

Attendance – 30 March 2019

- 1 Adeline Chan Poh Ann (2010)
- 2 Ameeta Chatterjee (1980)
- 3 Angeline Koit Cheng Ee (1987)
- 4 Arati Devi Chhetri (1989)
- 5 Carmel Dharamaraj (1979)
- 6 Caroline Rozario (1982)
- 7 Cecilia Ng (1990)
- 8 Chan Chul Fang (1989)
- 9 Chan Kok Kum (O'Mullan) (1966)
- 10 Chen Fee Bing (1978)
- 11 Chrishanne Sebastampillai (1994)
- 12 Christina Chan Phaik May (1977)
- 13 Claire Choo (1989)
- 14 Crstyn Loo Weng Yue (1982)
- 15 Cynthia Laetiliae Leong (1988)
- 16 Deborah Fiona Nonis (1982)
- 17 Diong Chae Lian (1989)
- 18 Elizabeth Rozario (1977)
- 19 Fazlin Azrimi Abu Hassan (2001)
- 20 Felicia Liao (1985)
- 21 Foo Sook Yuen (1978)
- 22 Helen Wong (1978)
- 23 Jayanthi Perumal (1980)
- 24 Jenny Adrenne Khoo (1980)
- 25 Jenny Chua (1976)
- 26 Lee Bee Lean (1978)
- 27 Leong Sook Han (1978)
- 28 Liew Shiu Lee, Debbie (1977)
- 29 Liu Poi Yee (1977)
- 30 Margaret Leow (1982)
- 31 Marianne Rozario (1976)
- 32 Meheroon Nisa Abdul Malik (1989)
- 33 Michelle Choong Su Yen (1989)
- 34 Mildred Lopez (1975)
- 35 Noremilia Izma binti Mohd Zaidun (1991)

- 36 Patricia Lu (1978)
- 37 Peggy Liu Peck Yee (1976)
- 38 Prasanna Sallanathan (2002)
- 39 Priya Ragunath (1987)
- 40 Razlin Dawina Abdul Razak (1995)
- 41 Rosie Chan Lai Yen (1977)
- 42 Su Do Wai Leng (1978)
- 43 Sun Pao Lan (1978)
- 44 Tanya Ding (2011)
- 45 Tengku Zurina Tengku Zainal Rashid (1982)
- 46 Vimalathevi Perumal (1976)
- 47 Yap Suet Huan (Sue) (1978)
- 48 Yeoh Tjean Nee (1989)